



*Association Paediatric Allergists and Immunologist of Russia*  
*(APAIR)*

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**CODE OF**  
**ETHICS, OFFICIAL CONDUCT AND ANTI-CORRUPTION**

I. General Provisions

1. The Code of Ethics and Official Conduct (hereinafter - the Code) of the members of the Association Paediatric Allergists and Immunologist of Russia (APAIR) was developed in accordance with the provisions of the [Constitution](#) of the Russian Federation, the International Code of Conduct for Public Officials (Resolution 51/59 dated December 12, 1996 adopted by the the UN General Assembly), Model Code of Conduct for Public Officials (Appendix to Recommendation No. R (2000) 10 dated May 11, 2000 of the Committee of Ministers of the Council of Europe on codes of conduct for public officials), Model Law On the Basics of Municipal Service (adopted at the 19th plenary meeting of the Interparliamentary Assembly of the Member States of the Commonwealth of Independent States (Resolution No. 19-10 dated March 26, 2002), Federal Laws [No. 273-ФЗ](#) dated December 25, 2008 On Combating Corruption, [No. 58-ФЗ](#) dated May 27, 2003 On the Public Service System of the Russian Federation, [No. 25-ФЗ](#) dated March 2, 2007 On the Municipal Service in the Russian Federation, other federal laws containing restrictions, prohibitions and obligations for public officials of the Russian Federation and municipal officials, [Decree](#) of the President of the Russian Federation No. 885 dated August 12, 2002 On the Approval of the General Principles of Official Conduct of Public Officials and other regulatory legal acts of the Russian Federation, and is also based on generally recognized moral principles and standards of the Russian society and the state.
2. The Code is a set of general principles of professional official ethics and the basic rules of official conduct, which should be followed by APAIR members regardless of their position.
3. A citizen of the Russian Federation who has joined the APAIR shall familiarize himself with the provisions of the Code and observe them in his activities.
4. Each member of APAIR shall take all necessary measures to comply with the provisions of the Code.
5. The purpose of the Code is to establish ethical standards and rules of official conduct for APAIR members to adequately fulfil their professional activities, as well as to help strengthen the authority of doctors and scientists, citizens' trust in organization members and ensure uniform standards of conduct for APAIR members.

6. The Code aims to increase the efficiency of APAIR members in fulfilling their duties.
7. The Code serves as the basis for the formation of proper morality in the field of state and municipal service, a respectful attitude to state and municipal service in the public mind, and also acts as an institution of public consciousness and morality of state (municipal) employees, their self-control.
8. The knowledge and observance of the provisions of the Model Code by state (municipal) officials is one of the criteria for assessing the quality of their professional activities and official conduct.

## II. Basic Principles and Rules of Official Conduct of APAIR Members

1. The basic principles of official conduct of APAIR members are based on the principles of conduct of citizens of the Russian Federation in accordance with the law.
2. APAIR members, recognizing liability to the state, society and citizens, shall:
  - a. perform duties in good faith and at a high professional level in order to ensure the effective operation of the association;
  - b. proceed from the fact that recognition, observance and protection of rights and freedoms of man and citizen determine the main meaning and content of activities of any public organization;
  - c. carry out their activities within the authority granted by the association;
  - d. not give preference to any professional or social groups and organizations, be independent of the influence of individual citizens, professional or social groups and organizations in their work;
  - e. exclude actions related to the influence of any personal, property (financial) and other interests that impede the performance of their official duties in good faith;
  - f. notify the representative of the employer (hirer), prosecutorial bodies or other state bodies or local self-government bodies about all cases of contacting an APAIR member by any persons in order to induce corruption offenses;
  - g. comply with the restrictions and prohibitions established by federal laws, fulfil obligations related to participation in the Association Paediatric Allergists and Immunologist of Russia;
  - h. observe impartiality, which excludes the possibility of influencing the decisions of political parties and public associations on their official activities;
  - i. comply with the norms of official and professional ethics and the rules of business conduct;
  - j. show correctness and attentiveness in the treatment of citizens and officials;
  - k. show tolerance and respect for the customs and traditions of the peoples of Russia and other states, take into account the cultural and other characteristics of various ethnic, social groups and faiths, promote interethnic and interfaith harmony;
  - l. refrain from conduct that could cast doubt on conscientious performance of the APAIR member's duties in good faith, as well as avoid conflict situations that could damage the reputation and authority of the Association Paediatric Allergists and Immunologist of Russia;
  - m. take measures stipulated by the legislation of the Russian Federation to prevent the occurrence of a conflict of interest and to resolve any cases of conflict of interest;
  - n. not use official position to influence the activities of state bodies, local self-government bodies, organizations, officials, state (municipal) employees and citizens when resolving

- personal issues;
- o. refrain from making public statements, judgments and assessments regarding the activities of a state body or local government body, its head, if this is not included in the official duties of an APAIR member;
  - p. comply with the rules of public speaking and provision of official information established by the Association Paediatric Allergists and Immunologist of Russia;
  - q. respect the activities of media representatives in informing the public about the work of the Association Paediatric Allergists and Immunologist of Russia, as well as assist in obtaining reliable information in the prescribed manner;
  - r. abstain in public speaking, including in the media, from indicating the value in foreign currency (conventional monetary units) in the territory of the Russian Federation of goods, works, services and other objects of civil rights, the amounts of transactions between residents of the Russian Federation, and indicators of budgets of all levels the budget system of the Russian Federation, the size of state and municipal borrowings, state and municipal debt, unless it is necessary for accurate transfer of information or is provided for by the legislation of the Russian Federation, international treaties of the Russian Federation, business customs;
  - s. constantly strive to ensure the most efficient management of resources in their area of responsibility.
3. APAIR members who are citizens of the Russian Federation shall comply with the [Constitution](#) of the Russian Federation, federal constitutional and federal laws, and other regulatory legal acts of the Russian Federation.
  4. APAIR members shall not allow violation of laws and other regulatory legal acts in their activities on the basis of political, economic expediency or for any other reason.
  5. APAIR members shall counteract the manifestations of corruption and take measures to prevent it according to the procedure established by the [legislation](#) of the Russian Federation.
  6. APAIR members shall not allow personal interest in the performance of their duties, which leads or may lead to a conflict of interest.
  7. Upon appointment to a leadership position in the association and the performance of official duties, an APAIR member shall declare the presence or possibility of having a personal interest that affects or may affect the proper performance of his official duties.
  8. An APAIR member, as a citizen of the Russian Federation, shall provide information on his income, property and property obligations, as well as those of his family members on general terms in accordance with the legislation of the Russian Federation.
  9. An APAIR member shall notify the representative of the employer, the prosecution authorities of the Russian Federation or other state bodies of all cases of contacting him by any persons in order to induce him to commit corruption offenses.
  10. An APAIR member in no event shall receive remuneration from individuals and legal entities (gifts, cash reward, loans, material services, fee for entertainment, leisure, the use of transport and other rewards) in connection with the performance of his official duties.
  11. An APAIR member may process and transmit official information in compliance with the norms and requirements in force in the Russian Federation and APAIR Association adopted in accordance with the [legislation](#) of the Russian Federation.
  12. An APAIR member shall take appropriate measures to ensure security and confidentiality of information, for the unauthorized disclosure of which he is responsible or (and) which became known to him in connection with the performance of his official duties.
  13. An APAIR member, endowed with organizational and administrative powers in relation to other APAIR members, shall be an example of professionalism, an impeccable reputation, and contribute to the development of a favourable moral and psychological climate for effective work in his unit.

9. An APAIR member, endowed with organizational and administrative powers in relation to other state (municipal) officials, shall:
  - a) take measures to prevent and resolve conflicts of interest;
  - b) take measures to prevent corruption;
  - c) not allow cases of coercion of state (municipal) officials to participate in the activities of political parties and public associations.
10. An APAIR member, endowed with organizational and administrative powers in relation to other members, shall take measures to ensure that employees subordinate to him do not allow corruption-dangerous conduct, set an example of honesty, impartiality and justice with his personal conduct.
11. A state (municipal) official, endowed with organizational and administrative powers in relation to other state (municipal) officials, shall be liable in accordance with the legislation of the Russian Federation for actions or inaction of subordinate employees who violate the principles of ethics and the rules of official conduct, if he does not take measures to prevent such actions or inaction.

### III. Ethical Rules of Official Conduct for APAIR Members

12. In official conduct, an APAIR member shall proceed from the constitutional provisions that a person, his rights and freedoms are the highest value and every citizen has the right to privacy, personal and family secrets, protection of honour, dignity, and good name.
13. In official conduct, a member of APAIR shall refrain from:
  - i. any kind of statements and acts of a discriminatory nature on the grounds of sex, age, race, nationality, language, citizenship, social, property or family status, political or religious preferences;
  - ii. rudeness, manifestations of a dismissive tone, arrogance, biased comments, unlawful, undeserved accusations;
  - iii. threats, offensive expressions or remarks, actions that interfere with normal communication or provoke unlawful conduct;
  - iv. smoking during official meetings, conversations, other official communication with citizens.
14. APAIR members shall promote through their official conduct the establishment of business relations and constructive cooperation with each other in the team. Workflow participants shall be polite, friendly, tactful, attentive and tolerant in communicating with citizens and colleagues.
15. The appearance of an APAIR member in the performance of his official duties, depending on the conditions of service and the format of the official event, shall comply with the generally accepted business style, which is distinguished by officiality, restraint, traditionalism, and accuracy.

### IV. Liability for Violation of the Provisions of the Model Code

16. A violation by an APAIR Member of the provisions of the Code is subject to moral conviction at a meeting of the relevant commission for observing the requirements for official conduct of state (municipal) officials and resolving a conflict of interest formed

in accordance with the [Decree](#) of the President of the Russian Federation No. 821 dated July 1, 2010 On Commissions for Compliance with the Official Conduct of Federal Public Officials and Settlement of Conflicts of Interest, and in cases provided for by federal laws, a violation of the provisions of the Code entails the application of legal liability measures.

17. Compliance with the Code by APAIR members is taken into account when conducting appraisals, succession pipeline for promotion to higher posts, as well as when imposing disciplinary sanctions.

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